



# ENGLISH SUBBUTEO ASSOCIATION

## CONSTITUTION

### Abbreviations

For convenience the following abbreviations are used in this constitution:

<b>Table Football</b>	The sport of Subbuteo and derivations thereof
<b>ESA</b>	English Subbuteo Association
<b>FISTF</b>	Federation of International Sports Table Football
<b>The Board</b>	The ESA board of management
<b>Class</b>	Category of membership defined by age and/or ability
<b>AGM</b>	Annual General Meeting
<b>EGM</b>	Extraordinary General Meeting

### 1. Title

- 1.1. The name of the Association is the "ENGLISH SUBBUTEO ASSOCIATION".

### 2. Aims

- 2.1. The aims of the ESA are:
  - 2.1.1. To promote and develop the sport of Table Football in England;
  - 2.1.2. To encourage standardisation and high standards in the sport;
  - 2.1.3. To organise Table Football competitions in England;
  - 2.1.4. To organise England national representative teams;
  - 2.1.5. To provide forums for communication and interaction between members;
  - 2.1.6. To support the development of clubs;
  - 2.1.7. To provide playing equipment to members;
  - 2.1.8. To ensure equal opportunity and absence of discrimination for all those participating, or wishing to participate, in Table Football.

### 3. Membership

- 3.1. Membership is open to any person mainly resident in England and any person not mainly resident in England at the discretion of the Board.
- 3.2. Membership is conferred on payment of annual membership fees and automatically lapses at the end of the year, unless renewed.
- 3.3. The ESA will set membership fees annually and may set different rates for different classes of member. Classes will include at least general member and junior member (under 19) but may from time to time include other classes determined by the ESA.
- 3.4. All members are bound by the ESA Code of Conduct, the ESA Disciplinary procedure and any other policies and procedures that may from time to time be brought into effect.
- 3.5. All members will be granted a FISTF license to allow participation in events organised by foreign associations and to enable accumulation of World Ranking Points.
- 3.6. The ESA has the right to refuse membership to anybody who, in the view of the Board, is not a suitable person to be a member.



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## 4. Activities

- 4.1. The ESA is affiliated to FISTF and is recognised by FISTF as the only official association for Table Football in England.
- 4.2. The ESA shall run an affiliation programme for clubs to promote club events and also to improve standards of administration and competition.
- 4.3. The ESA shall run such competitions from time to time but shall run at least one annual competition to provide national champions in all relevant classes of membership.
- 4.4. The ESA shall encourage and provide assistance to clubs to organise tournaments.
- 4.5. The ESA shall run a website and social media sites to promote to publish news, advertise events, provide forums for members and promote the sport of Table Football generally.
- 4.6. From time to time the ESA may sell equipment and/or authorise the sale of equipment by other under the ESA brand.

## 5. Officers

- 5.1. The Officers of ESA shall comprise:
  - 5.1.1. Chairman
  - 5.1.2. Vice-chairman (Competitions)
  - 5.1.3. Secretary (General Manager)
  - 5.1.4. Treasurer
- 5.2. Officers shall be elected by the AGM and may only be replaced by elections of new Officers at AGM's or EGM's.
- 5.3. Where no nominations are received for an Officer position, or upon resignation of an Officer, such role may be filled by any person co-opted by the remaining Officers.

## 6. Board of management

- 6.1. The Officers may from time to time make other appointments to manage specific functions such as Welfare Officer, England Captain, Website Controller, Promotions Director or Youth Co-ordinator. These positions may be made from amongst the officers or from suitably qualified members or external parties where necessary.
- 6.2. The Officers and the co-opted appointees shall comprise the Board of the ESA. The Board shall be responsible for the day to day management of the ESA.
- 6.3. The Board shall conduct business at formal meetings (which may take place online) to be held at least twice in each calendar year. The meetings shall have a quorum of three Board members. Decisions made at such meetings shall be by a simple majority of Board members. The Chairman shall have casting vote in the event of a tied vote.
- 6.4. The Board shall hold ESA funds in trust for members and shall be required to account for use of funds annually.



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## 7. General meetings

- 7.1. The Board may elect to conduct meetings online where physical meetings are impractical.
- 7.2. The AGM will be held at a time and in a manner to be determined by the Board and details of the meeting including an Agenda shall be circulated to members at least 28 days in advance. The AGM shall conduct formal business as follows:
  - 7.2.1. Receive and approve a report on the activities of the past year from the Chairman.
  - 7.2.2. Receive and pass the Financial Statement from the Treasurer.
  - 7.2.3. Elect the ESA Committee for the forthcoming year.
  - 7.2.4. Transact any other business on the agenda.
- 7.3. Nominations for Officers must be seconded and sent to the Secretary at least 21 days before the date of the AGM.
- 7.4. Any member may propose a resolution for consideration at the AGM. The resolution must be submitted in writing to the Secretary at least 21 days before the date of the meeting and must be seconded by a member other than the proposer.
- 7.5. Any member may call an EGM to address matters of urgency. Requests to call EGM's must be submitted to the Secretary and include the written support of at least 25% of the membership. The request must set out clearly the resolution to be considered at the EGM. EGM's may be called to propose a vote of no-confidence in the Officers if appropriate.
- 7.6. The Secretary will arrange an EGM within 45 days of any properly constituted request. Notice of EGM's including the resolution to be considered shall be issued to members at least 28 days in advance.
- 7.7. All members may vote in AGM's and EGM's except members of any class whose membership fee for the current year is set at zero by ESA. Members of such classes may elect to join ESA as general members in order to vote at general meetings.
- 7.8. Voting shall be by show of hands or by ballot at the discretion of the Chairman.
- 7.9. Except where stated, resolutions shall be passed by simple majority. The Chairman shall have casting vote in the event of a tied vote.
- 7.10. Resolutions that propose changes to the ESA Constitution shall require a majority of two thirds of members entitled to vote.